

Camara David
General Secretary

TO CFU MEMBER ASSOCIATIONS

March 6, 2020

**XLIII Ordinary Congress of the Caribbean Football Union – May 7, 2020, Le Gosier,
Guadeloupe**

Dear Member Associations,

In accordance with Art. 10.7 (b) of the Statutes of the Caribbean Football Union (CFU), Notice is hereby given for the XLIII Ordinary Congress of the Caribbean Football Union to be held on Thursday, May 7, 2020 at 10 AM (local time) in Le Gosier, Guadeloupe.

This is also an ordinary electoral congress.

1. Congress Venue

Hotel Salako
10 rue Pointe de la Verdure
Le Gosier 97190
Guadeloupe

2. Formal Convocation:

The formal convocation of the XLIII Ordinary Congress of the Caribbean Football Union shall be made in writing at least 30 days before the date of the Congress, by no later than April 7, 2020. As required by Article 10.7 (c), the formal convocation shall include the Agenda, Executive Committee Report, the Audited Financial Statements and Report of the Auditors, Minutes of the XLII Ordinary Congress and additional information as stipulated by statute.

3. Eligibility to vote:

Every Member Association is eligible to vote at Congress, provided it has not forfeited its right to vote due to suspension or failure to remain in good standing with the CFU or has been admitted into the membership on a provisional basis.

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No person shall be entitled to vote at Congress unless he or she is duly registered as an official or representative of the relevant Member Association. (Art. 10.2 a-d).

4. Elections:

The CFU offices up for election at the Congress are:

- President
- Four (4) Vice-Presidents
- Four (4) Members

Candidates standing for election must hold an active office within his/her Member Association (Art. 11 (Art. 11.1) and (Art. 10 (1-3), Art 11 (1-2) of the Electoral Procedure Guidelines) and must adhere to the following:

1. Be proposed by the candidate's Member Association and supported by at least two (2) other Member Associations.
2. Each Member Association may only propose one candidate for position of President. Each Member Association may propose up to a maximum of 4 candidates for the 4 Vice-President positions and may additionally propose up to a maximum of 4 candidates for the 4 Executive Committee Members positions. If a Member Association presents proposals for more than one candidate for the President position, all of its presented proposals shall be deemed invalid. Similarly, if a Member Association presents proposals for more than 4 candidates for the 4 Vice-Presidents positions and more than 4 candidates for the 4 Executive Committee Member positions, such presented proposals shall be deemed invalid. All presented proposals shall be deemed final.
3. Nominations must include the declarations of support of the required Member Associations and be submitted in the form of a duly signed letter by the President or General Secretary of the nominating Member Association on official letterhead to the CFU General Secretariat.

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4. The election of two or more CFU Executive Committee members belonging to the same Member Association is not permitted.
5. Member Associations must notify the CFU General Secretariat, in writing, of their candidatures for the CFU offices up for election at least forty-five (45) days before the date of the Congress, by no later than March 23, 2020, by close of business (5 PM EST). (Art 10) (2) Electoral Procedure Guidelines)
6. The CFU General Secretariat shall inform all Member Associations of the names of the eligible candidates running for office at least thirty (30) days before the date of the Congress, by no later than April 7, 2020 (Art 12 (2) Electoral Procedure Guidelines.)

5. Electoral Procedure Guidelines and Eligibility Questionnaire

You are hereby provided with a copy of the CFU Electoral Procedure Guidelines and the Eligibility Questionnaire.

6. Ad-Hoc Electoral Committee

We inform you that in accordance with the CFU Electoral Procedure Guidelines, the Executive Committee has appointed the following persons from the Secretariat to the Ad-Hoc Electoral Committee

1. Mickel Brann-Challenger
2. Shelley-Ann Griffith
3. Nicole Puckerin

7. Eligibility Checks

1. In accordance with the CFU Statutes, candidates for the offices of the CFU must pass an eligibility check in order to stand for election for such offices.

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2. Any person running for a position of the CFU Executive Committee must have passed an eligibility check within the past six (6) months of such elections in order to stand as a candidate.

8. Number of Delegates:

Each Member Association shall have one (1) vote and is entitled to be represented by a maximum of three (3) delegates in the Congress. The CFU will only be responsible for the cost of two (2) delegates.

The names of the delegates appointed to attend the XLIII Ordinary Congress of the Caribbean Football Union must be provided in writing at least fourteen (14) days before the date of the Congress, by no later than April 23, 2020, and shall indicate the person authorized to vote. (Art. 10.2 (c))

9. Proposals:

The notice of any proposal to be placed on the agenda for the Congress must be submitted in writing to the General Secretariat no later than March 23, 2020. Any such proposal must be clearly formulated together with a brief reason. The proposal must be signed by a member of the executive committee of the relevant Member Association.

10. 2020 Subscription Fee:

Invoices, along with the payment instructions, were already submitted to Member Associations concerning the 2020 Membership Subscription Fee of US\$1,000.00. Members must be in good financial standing to participate in the Congress.

11. Travel and Accommodations:

La Creole Beach Hotel & Spa
Pointe de la Verdure
Gosier 97190
Guadeloupe

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Travel is being arranged by Concacaf and accommodations are being handled by Concacaf and the CFU for two (2) single room accommodations. Any costs associated with the registration of a third delegate, upgrades, transportation and/or hotel accommodations are the sole responsibility of the respective Member Associations.

12. Entry Requirements and Passport:

A passport that is valid for at least six months beyond the period of your intended stay is required for entry into Guadeloupe. Otherwise, you will need to apply for a new passport.

It is the responsibility of each delegate to ensure that they have the requisite visa/s required to facilitate travel to the final destination. This must be done in advance. If you require assistance, you may contact CFU at congress@cfufootball.org for a letter to support your visa application.

13. Registration information

As stated above in Section 8, you must inform the CFU Secretariat of the name of your delegates no later than April 23, 2020. A registration link will be sent to you shortly.

14. Contact Information

Please send any questions regarding the Congress by email to congress@cfufootball.org.

We would appreciate if you would acknowledge receipt of this notice by email to congress@cfufootball.org. We look forward to seeing you in Guadeloupe.

Sincerely,



Camara David
General Secretary

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General Secretary

CC: CFU Executive Committee Members



Mr. Victor Montagliani, Concacaf President

Mr. Philippe Moggio, Concacaf General Secretary

Mr. Marco Leal, Concacaf Chief Officer Member Associations & Office of the President

Mr. Horace Reid, Concacaf Caribbean Football Director